

Career Opportunities

Financial Reporting & Tax Accountant (Maternity Leave Cover) (Ref: 10/2013)

An opportunity has arisen for a Financial Reporting & Tax Accountant at Shannon Airport – Maternity Leave Cover

Role Purpose

The Financial Reporting & Tax Accountant will provide a high quality and commercially focused service to the Senior Management Team by providing accurate, timely and reliable financial information, analysis and reporting.

Key Areas of Responsibility

- Support the month, quarter and year- end process for Shannon Airport
- Management and preparation of the annual budget, and 5 year business plan
- Development and maintenance of the reporting models used for various forecast results for local management
- Statutory accounting and co-ordination of all audits
- Regulatory reporting
- Actively contribute to team meetings, by suggesting improvements and amending processes to improve efficiency
- Preparation of monthly Board report financials with accompanying commentaries
- Managing relationship with and review of deliverables from accounting outsourced services provider
- Responsible for authorising and processing banking payments and managing relationships with banks
- Review of VAT returns and provide Tax Analysis
- Management fixed asset register
- Assist with specific and ad hoc project roles around system enhancements, implementations and process changes

Competencies required

- Qualified Accountant with previous experience of managing a financial accounting and reporting function
- Strong experience, knowledge and capability in the areas of reporting, change management and process development
- Strong management and communication skills coupled with high personal motivation
- Substantial people management and team building skills with a proven ability to manage staff and effect change
- Ability to work to strict deadlines and have a flexible hands on approach
- Excellent Organisational, Leadership and Negotiation skills
- Excellent I.T. Skills with strong customer and business focus
- Experience in using Oracle desirable

This position is a full time role on a Personal Contract and the salary will be commensurate with experience. Candidates should write via email, stating how they meet the above requirements and enclosing curriculum vitae to: recruitment@shannonairport.ie by 12.00 noon Wednesday 13th November, 2013.